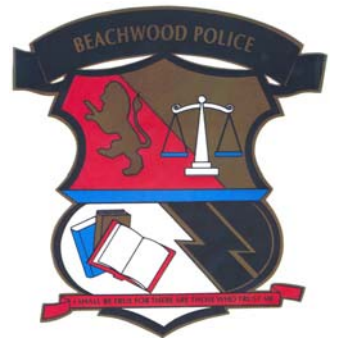


Beachwood Police Department

2700 Richmond Road
Beachwood, Ohio 44122
216.464.2343

WWW.BEACHWOODOHIO.COM

THE BEACHWOOD POLICE DEPARTMENT IS AN EQUAL OPPORTUNITY EMPLOYER



INFORMATION ON THE LATERAL ENTRY PROCESS FOR THE POSITION OF POLICE PATROL OFFICER

MINIMUM QUALIFICATIONS

Read the following minimum qualifications before you begin completing the application. If you do not meet the minimum qualifications, DO NOT submit an application.

| | |
|-------------------------|--|
| CERTIFICATION | Must possess a <u>current</u> and <u>valid</u> OPOTA certification. |
| EXPERIENCE | Must be <u>currently employed</u> as a <u>full-time</u> State of Ohio certified peace officer and have a <u>minimum of two (2) years of full-time law enforcement experience</u> , or have been laid off from such a position within one (1) year of appointment. [Two (2) year minimum on-duty experience would still apply in cases of a layoff] |
| AGE | Minimum of 21 years of age and maximum of 40 years of age at time of appointment. An applicant shall not have attained his/her 41 st birthday at time of appointment. |
| EDUCATION | High school diploma or G.E.D. required. |
| DRIVER'S LICENSE | Must possess a valid Ohio driver's license and have an acceptable driving record. |
| FITNESS | Must be physically, mentally, emotionally and medically capable of performing the duties of the position. |
| CITIZENSHIP | Must be a citizen of the United States, or have legally declared his or her intention of becoming a citizen of the United States and be authorized to work in the United States. |

OTHER REQUIREMENTS

Must be willing to work irregular hours and days, enforce laws regardless of personal ethics or feelings, wear the uniform furnished by the department and comply with the department grooming standards, carry a firearm and work under adverse or potentially hazardous conditions.

Must also be of good moral character, free from any physical, emotional or mental condition which would preclude one from successfully performing the essential functions of the job, mentally and physically capable of taking the life of another if justified in terms of existing laws, policies and procedures, and have skill to read and interpret complex technical documents written in English, such as: laws, ordinances, court decisions and training bulletins.

Must successfully complete all phases of the testing and selection process.

APPLICATION PROCESS

OBTAINING AN APPLICATION PACKET

Starting on Monday, April 16th 2018, you can obtain an application packet by downloading it from the City of Beachwood website at <https://www.beachwoodohio.com/jobs.aspx> or picking it up the City of Beachwood Law Department, 25325 Fairmount Blvd., Beachwood, Ohio 44122.

APPLICATION PERIOD

Completed application packets for Lateral Entry Police Officer will be accepted IN PERSON BY THE APPLICANT from Monday, April 23rd 2018 to Friday, May 4th 2018 (Mon, Tues, Wed, Thu, Fri) between the hours of 8:30AM and 4:00PM at the City of Beachwood Law Department, 25325 Fairmount Blvd. Beachwood, Ohio 44122.

OR UNTIL THE FIRST 50 COMPLETED APPLICATIONS ARE RECEIVED.

\$35.00 APPLICATION FEE

A \$35.00 NON REFUNDABLE fee in the form of a certified check or money order made payable to the City of Beachwood must be submitted at the time the completed application is turned in. Applications will not be accepted without the \$35.00 fee.

ONLY THE FIRST FIFTY (50) CORRECTLY AND FULLY COMPLETED APPLICATION PACKETS WILL BE ACCEPTED

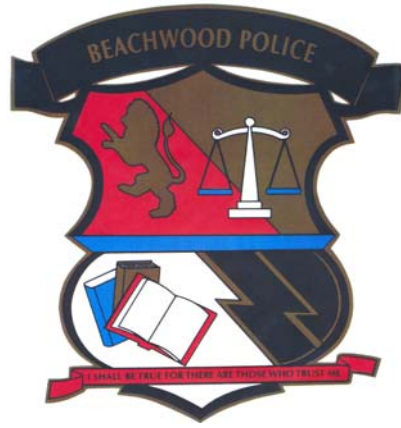
STEPS IN SELECTION PROCESS

- **Online Examination**
- **Interview with Chief of Police**
- **Interview with Civil Service Commission**
- **Complete background investigation**
- **Polygraph and/or voice stress analysis**
- **Psychological assessment**
- **Interview with Mayor/Safety Director**
- **Post-offer physical/medical examination**

APPLICATION MATERIALS CHECKLIST

Please use the checklist below to ensure that you present and submit all required materials for application to the City of Beachwood Law Department:

- Completed Application
- Signed and NOTARIZED on page #8
- Signed on page #10
- \$35.00 Non-refundable application fee (certified check or money order payable to The City of Beachwood)
- Copy of Ohio driver's license
- Actual driver's license to be shown at time of application turn-in
- Copy of OPOTA certificate
- Copy of high school diploma or G.E.D. certificate
- Copy of Military Form DD214 or college transcripts if applicable (No additional credit are given for these items, but they may be submitted if the applicant wishes to do so)



LATERAL ENTRY POLICE OFFICER

The Civil Service Commission for the City of Beachwood is establishing an eligibility list for full-time police officers using a lateral entry process. Applicants must be currently employed as a full-time State of Ohio peace officer and have a minimum of two (2) years of full-time law enforcement experience, or have been laid off from such a position within one (1) year of appointment [Two (2) year minimum on-duty experience would still apply in cases of a layoff].

Applicants for lateral entry as a City of Beachwood Police Officer also must: have a valid Ohio driver's license and acceptable driving record; have attained the age of 21 and not have reached their 41st birthday at time of appointment; be a citizen of the United States, or have legally declared his or her intention of becoming a citizen of the United States and be authorized to work in the United States; be a high school graduate or possess a G.E.D. certificate; submit to an online exam, thorough background check, polygraph and/or voice stress analysis, psychological assessment, medical exam to include drug screen, interviews and any other method necessary to ascertain the qualifications and abilities of the applicant.

The starting salary is \$69,694 per year. The base pay after two years is \$86,110. Excellent benefits include: health insurance, paid vacation, paid personal time, longevity program, tuition reimbursement, uniform allowance, pension program, an optional deferred compensation program and introduction into a union. A significant amount of accrued sick leave with another public entity in the State of Ohio can be transferred to the City of Beachwood. Up to six years of service time with another police agency in the State of Ohio can be transferred to the City of Beachwood for the purpose of calculating vacation accrual, which employees are eligible to receive after their one year probationary period.

Applications may be obtained at the City of Beachwood Law Department 25325 Fairmount Blvd. Beachwood, Ohio 44122, or may be downloaded from the City of Beachwood website: <https://www.beachwoodohio.com/jobs.aspx>. Completed applications will be accepted IN PERSON BY THE APPLICANT from Monday, April 23th, 2018 to Friday, May 4th, 2018 (Mon, Tue, Wed, Thu, Fri) between the hours of 8:30 A.M. - 4:00 P.M., at the Beachwood Law Department, 25325 Fairmount Blvd, Beachwood, Ohio 44122 **(OR UNTIL THE FIRST 50 COMPLETED APPLICATION PACKETS ARE RECEIVED)**