

**PUBLIC NOTICE OF CIVIL SERVICE EXAMINATION
PATROLMAN 3RD GRADE
CITY OF UNIVERSITY HEIGHTS, OHIO**

The City of University Heights Civil Service Commission announces an open competitive Entrance Examination for the position of **PATROLMAN 3RD GRADE**. The basic requirements for applicants to take the exam are as follow: must be U.S. citizen, a high school graduate (or GED), shall be 21 years of age, but not over of the age of 35, as of the date on which he/she may be appointed and proof of passage of the Police Officer Physical Agility Test from Cuyahoga Community College (Tri-C). **Starting Patrolman 3rd Grade Annual base pay \$72,035.74** plus \$1,800 annual uniform allowance. Other possible compensation incentives include: education, fitness, special assignment, etc. Patrolman 1st grade annual base pay after 07/01/2019 is \$81,745.98. Please refer to City's website www.universityheights.com for further information relating to the applicable collective bargaining agreement. University Heights City employees have top-quality health care packages with generous annual sick, personal and holiday days.

The written examination will be administered on **Saturday, July 7, 2018 at 9:00 a.m.** at the Cleveland Heights/University Heights Middle School, 2181 Miramar Boulevard, University Heights, Ohio.

Applications will be available at University Heights City Hall, 2300 Warrensville Center Road, daily beginning Monday, June 11 from 9:00 a.m. until 4:00 p.m. Applications will be accepted from the first 100 applicants upon payment of \$20.00 and must be returned by 4:00 p.m., FRIDAY, JUNE 22, 2018.

The City of University Heights requires each applicant to submit a current certificate of passage of the patrol officer agility test administered by Cuyahoga Community College (Tri-C). Refer to Tri-C website tri-c.edu for additional information. The next Police Officer Physical Agility Exam is Sunday, June 10, 2018. **No applicant will be permitted to register for the written examination unless an unexpired patrol officer agility test certificate of passage is submitted with the application.**

Upon receiving a job offer, the applicant must possess a valid Ohio driver's license, will be subject to a medical exam, drug testing, and polygraph examination. The applicant must be capable of performing the essential job functions required of a Patrolman.

Extra credit is given upon obtaining a passing score of 70% on the written examination is as follows: for one year or more of military service with honorable discharge (10%) or current certificate from the Ohio Peace Officer Training Council showing completion of the Ohio Peace Officer Basic Training Program (10%). Such proof must be provided at the time of filing. **Applicants may receive either military credit or the Ohio Peace Officer Training Program credit, not both.**

The City of University Heights is an equal opportunity employer, and all persons otherwise qualified who have not attained the age of thirty-five shall be eligible for original appointment. The City of University Heights is an equal-opportunity employer and encourages women and minority applicants to apply.

For further qualification and more detailed information, please obtain application packet or contact the Civil Service Commission Secretary Kelly Thomas at kthomas@universityheights.com or (216) 932-7800, extension 223.

Kelly M. Thomas, Secretary
Civil Service Commission
City of University Heights