



Constitution and Bylaws of The Fraternal Order of Police Associates of Ohio, Inc.

Chartered July 21, 1942

Reincorporated under the Laws of Ohio November 20, 1981

As a Non-Profit Organization, Corporation Number 585177

The Fraternal Order of Police Associates of Ohio, Inc.
*is an organization of citizens established to foster respect and
understanding of police officers and to promote their wellbeing.*

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CONSTITUTION

ARTICLE I - Name

Section 1. This organization shall be known as the Fraternal Order of Police Associates of Ohio, Inc., organized by virtue of the authority and charter issued by the Fraternal Order of Police of Ohio, Inc. and shall consist of such subordinate lodges as shall conform to its rules and regulations.

ARTICLE II -Objects and Purposes

Section 1. This organization is formed for the purpose of increasing our understanding of the rights, duties and problems of Police Officers; of fostering public respect for them; of strengthening our comradeship with them; of bettering the conditions under which they serve society; of promoting their interests and welfare in every conceivable way; and of being ever ready to render such lawful assistance as may be required by the Fraternal Order of Police of Ohio, Inc., or any of its subordinate lodges.

ARTICLE III -Organization and Officers

Section 1. The State of Ohio may be divided into geographic districts, which shall cover the same areas as the State Lodge of the Fraternal Order of Police of Ohio, Inc.

Section 2. The supreme authority of this organization shall be lodged in the annual State Conference. Subject to the provisions of this Constitution and By-Laws and the Constitution and By-Laws of the Fraternal Order of Police of Ohio, Inc.

Section 3. The State Conference shall be composed of accredited delegates from the subordinate lodges and the State Officers, by virtue of their Offices. Each delegate's term of office shall be from the date of the opening of the State Annual Conference to which he/she was duly elected until the opening of the following Annual State Conference.

Section 4. The State Conference shall be held annually in separate sessions at the same time and place as that of the Fraternal Order of Police of Ohio, Inc.

Section 5. The Officers of the State Lodge shall consist of the President, Vice-President, Secretary-Treasurer, Immediate Past President, and all Trustees.

Section 6. The Executive Board shall consist of the President, Vice-President, Secretary-Treasurer, and Immediate Past President and is empowered to conduct the business of this lodge between Conferences.

(Continued) ARTICLE III -Organization and Officers

Section 7. Any Member of a subordinate lodge in good standing for one year or more, immediately prior to his/her nomination, may be a candidate for a State Office, providing he/she is an accredited delegate, excepting a candidate for State President, who in addition, shall have served as an Officer of the State Lodge in the current term. Every State Officer shall, during his/her term of office, be in good standing in his/her subordinate lodge. Any State Officer failing to comply with his/her subordinate lodge rule of good standing, shall upon certified notice containing the facts and attested to by the President and Secretary of said lodge, be immediately removed from office and the vacancy filled in accordance with Article II, Section 6 of the By-Laws.

Section 8. The nomination for State President, Vice-President and Secretary-Treasurer shall be made on the Floor of the Conference the day preceding the Election; nominations cannot be reopened after once closed. A candidate cannot be nominated for more than one office at the same election.

Section 9. Officers shall be elected for a term of two (2) years at the annual State Conference on the even numbered years. The President shall appoint an election committee to conduct the election. The writing in of names on the election ballot is hereby prohibited. A plurality of all votes cast of the delegates present shall be necessary to elect.

Section 10. The delegates from each district, as determined by the districts prescribed by the Fraternal Order of Police of Ohio, Inc., shall caucus prior to the election of officers and elect the District Trustee to represent their respective district. The incumbent District Trustee shall be entitled to vote in all caucuses of their respective districts. In case of absence of the Present District Trustee, the Associate Trustee shall call a caucus of that district. In the absence of both, the State President shall call a caucus of that district. The officers to be elected are State President, Vice-President, and Secretary-Treasurer. The officers elected shall be installed and shall take office forthwith.

Section 11. If any State Officer does not perform the duties of their office as outlined in the Constitution and By-Laws, they may be removed from office by three-fourths (3/4) majority vote of the Executive Committee. Officers removed shall have the right to appeal to the State Fraternal Order of Police Executive Board at their next regular or special session. Any vacancy resulting there from shall be filled in accordance with Article 2, Section 6, of the By-Laws.

Section 12. Robert's Rules of Order (Revised) shall be the governing authority of Parliamentary Procedure in all other matters not specifically covered in this Constitution and By-Laws.

ARTICLE IV -Membership

Section 1. The State Lodge shall consist of chartered subordinate lodges in good standing.

Section 2. The jurisdiction of the subordinate lodges shall be synonymous with the parent lodge, and an applicant having either a home, or a business establishment, within the jurisdiction of the lodge of his/her choice, may be eligible to apply for membership in only one lodge. However, should an applicant have neither his/her home nor his/her business establishment within the jurisdiction of any subordinate lodge, said applicant may be eligible to apply for membership in any one lodge in a jurisdiction contiguous to either the jurisdiction of his/her home or business establishment.

Section 3. Any person who is a citizen of the United States of America and, who has reached his/her 18th birthday, of sound character and good repute, who is engaged in a lawful business, occupation or profession, may be eligible for membership in a qualifying Ohio Lodge.

Section 4. Each Associate Member shall receive an annual Membership Card. Each Associate member of the ages 18, 19 and 20, shall be so identified by the punching of a hole in their membership card in the upper right-hand corner. This hole punching will be the responsibility of each local lodge's secretary, prior to issuance of the card.

Section 5. Each Associate member, upon resignation, suspension, expulsion, or removal from his/her subordinate lodge, shall surrender his/her membership card and other evidence of membership to the respective subordinate lodge Secretary or Secretary-Treasurer.

ARTICLE V -ANNUAL REPORTS

Section 1. The State Associate Lodge shall make an annual report to the State Lodge of the Fraternal Order of Police of Ohio, Inc. of its activities and finances for the fiscal year ending December 31st, and any other reports as requested by the Fraternal Order of Police of Ohio, Inc.

Section 2. Each associate lodge shall pay to the State Lodge an annual sum of Twenty Dollars (\$20.00) per member on the rolls of each lodge on the first day of June of each year. This amount to be attained by the following method. Ten Dollars (\$10.00) of this sum shall be paid to the Fraternal Order of Police of Ohio, Inc. Three Dollars (\$3.00) of this sum shall be paid into the Scholarship Fund. Seven Dollars (\$7.00) shall be paid into the general fund of the Fraternal Order of Police Associates of Ohio, Inc. A mailing list shall be established and maintained and each member of the Fraternal Order of Police Associates in good standing may receive a copy of the Ohio Police Publication.

Section 3. Written copies of the Annual reports and payments of the per-capita tax are to be presented on the floor of the Annual Conference of the Fraternal Order of Police of Ohio, Inc.

ARTICLE VI-Amendments

Section 1. Any subordinate lodge or State Officer may submit amendments to this Constitution and By-Laws in writing to the State Secretary-Treasurer, not less than (60) Sixty days prior to the Annual State Conference.

Section 2. The State Secretary-Treasurer shall forward, not less than (30) thirty days prior to the State Conference, a copy of such proposed amendments to all subordinate lodges for its consideration.

Section 3. At the ensuing Annual State Conference, such proposed Amendments to the Constitution and By-Laws, together with recommendation of the Executive Board, shall be submitted to a vote of the delegates. A two-thirds (2/3) favorable vote of the eligible delegates shall constitute the adoption of said amendment.

Section 4. All said amendments receiving a favorable vote shall become immediately and effective valid part of the Constitution or By-Laws, subject to the approval of the Fraternal Order of Police of Ohio, Inc., Board of Trustees.

Section 5. After the amendments have been submitted to the Board of Trustees of the Fraternal Order of Police of Ohio Inc. and upon their approval of said amendments, the State Secretary-Treasurer shall then forward a copy of all amendments so approved to each subordinate lodge for its records.

BY-LAWS

ARTICLE I -State Conference

Section 1. The State Officers and Delegates only shall have voice and vote.

Section 2. The State President shall preside at the Annual State Conference and shall designate members to assist him/her in the proper administration of the Conference.

Section 3. Any member in good standing of a subordinate lodge of the Fraternal Order of Police of Ohio, Inc. or the Fraternal Order of Police Associates of Ohio, Inc., may attend said Conference, but shall not have voice or vote.

Section 4. Each subordinate lodge shall be entitled to one (1) delegate for each twenty-five (25) members or any portion thereof in good standing and shall be entitled to one (1) additional delegate for each additional twenty-five (25) members or greater portion thereof.

Section 5. Any member qualified by his/her subordinate lodge who has been in good standing for one year or more immediately prior to said election, shall be eligible to serve as a delegate or alternate.

Section 6. The nomination and election of delegates and alternates shall be held at least thirty (30) days prior to the Annual Conference.

Section 7. Delegates and Alternate Delegates shall hold office from the date of the Annual Conference, to which he/she was elected, until the opening of the following conference.

Section 8. When not acting as a Delegate, the Alternate shall have no voice or vote. An Alternate Delegate is not permitted to run for office, since he/she is not an elected delegate.

Section 9. Credential blanks furnished by the State Secretary-Treasurer shall be filled out for each delegate and alternate and must be signed by the subordinate lodge President and Secretary. A copy of each credential blank issued, shall be forwarded to the State Secretary-Treasurer not less than fifteen (15) days prior to the conference.

Section 10. No delegate, or alternate acting as a delegate, shall be admitted or seated in the Conference until the subordinate lodge, represented by him/her, shall have paid to the State Lodge all its indebtedness.

Section 11. A quorum shall consist of not less than twenty-five (25) percent of duly registered delegates of the subordinate lodges and three (3) State Officers.

Section 12. Any living Past State President, in good standing, and who has completed at least one full term, shall have the right to be a Delegate to the Annual State Conference. The State Lodge shall pay for his/her pre-registration fees and lodging as prescribed by the current President. Eligible Past Presidents are responsible for his/her transportation costs. The State Secretary-Treasurer shall submit the appropriate fee(s) along with the completed pre-registration form(s) to the conference host lodge, and issue Delegate Credentials.

(Continued) ARTICLE I State Conference

Section 13. The order of business at the annual meeting of the State Lodge in even numbered years shall be as follows, but may be adjusted by the State President if the need arises:

- A. Roll call of officers
- B. Appointment of Committee on Credentials
- C. Appointment of other committees
- D. Report of committee on Credentials
- E. Roll call of delegates
- F. Introduction of Resolutions
- G. Resume of previous meetings
- H. Reports of officers
- I. Reports of committees
- J. Bills and communications
- K. Nominations of Officers
- L. Unfinished Business
- M. New Business
- N. Good of the Order
- O. Memorial Service
- P. Election of Officers
- Q. Installation of Officers
- R. Adjournment

The order of Business at all odd numbered years shall be as follows:

- A. Roll call of officers
- B. Appointment of Committee on Credentials
- C. Appointment of other committees
- D. Report of committee on Credentials
- E. Roll call of delegates
- F. Introduction of Resolutions
- G. Resume of previous meetings
- H. Reports of officers
- I. Reports of committees
- J. Bills and communications
- K. Unfinished Business
- L. New Business
- M. Good of the Order
- N. Memorial Service
- O. Adjournment

Section 14. Resolutions shall be in writing and shall be submitted to the State Secretary-Treasurer.

ARTICLE II -State Officers and Executive Board

Section 1. Executive Board shall have the power to act in all emergencies affecting the welfare of the Associate organization, by a majority vote of the Executive Board members present at Special Sessions called for such action.

Section 2. Any State Officer, not under charges, may present his/her resignation, which may be accepted by the Executive Board, providing his/her records are in order.

Section 3. The State President, Vice-President, Secretary-Treasurer and Immediate Past President shall have all expenses paid for services rendered in the official capacities and District Trustees shall have all expenses paid for services rendered in official capacities within their districts only and for all other authorized services rendered out of their District on accordance with the Constitution and By-Laws and by request of the State President, or by State Board approval upon presentation of an itemized statement of expenditures.

Section 4. The Executive Board shall assemble in three regular sessions each year and may be called in Special session by the State President or on demand in writing by five (5) or more members of the State Board.

Section 5. Records of the business transacted in these sessions shall be reported at the Annual Conference and a copy mailed to the State Secretary of the Fraternal Order of Police of Ohio, Inc. after each session.

Section 6. In the event of vacancy in the office of Vice-President or Secretary-Treasurer, the Executive Board shall appoint a successor to hold said office until the next regular election. A vacancy in the office of Vice-President shall be filled from the membership of the State Board. In the event of temporary incapacity of any such officers, the Board shall select a person to hold such office until the temporary incapacity of the regular elected officer is removed. In the event of a vacancy in the office of Trustee, the delegates of the subordinate lodges on that District, in which such a vacancy occurs, shall select a Trustee at a special election called in such district by the President. The person so elected shall serve until the next regular election and must have been an accredited delegate at the past State Conference.

Section 7. No trustee will be permitted to alter and to change or sign a contract, which would financially obligate the State Lodge without the expressed written approval and signature of both the State President and the State Secretary-Treasurer.

Article III -Duties of the State President

Section 1. He/She shall preside at the State Conference and the Executive Board meetings.

Section 2. He/She shall decide all points of Law and Order subject to appeal to the State Conference.

Section 3. The President shall appoint all committees and shall be ex-officio member of each.

Section 4. He/She shall cast the deciding vote in a case of a tie, except in Election.

Section 5. He/She shall sign all vouchers drawn by the Secretary-Treasurer for which appropriations shall be made by the State Lodge or Executive Board.

Section 6. He/She shall, at each session of the Executive Board, submit a written report of the Official business he/she has transacted since the last session.

Section 7. The State President, or Vice-President, may convene any subordinate lodge in special session and inspect its books, records and account, and compel compliance with all rules, regulations and orders of the State Lodge or Executive Board.

Section 8. He/She may temporarily suspend any lodge for any violation of the lodge rules and regulations, or for any slanderous remarks against National, State or Local Fraternal Order of Police, Fraternal Order of Police Associates or Auxiliary subject to review by the Executive Board at its next regular meeting or special session.

Section 9. If a subordinate lodge is found guilty after a fair trial before the Executive Board, it may suspend, expel or dissolve a subordinate lodge for failure to comply with the State Constitution and By-Laws, the lawful rulings of the State President, for neglect or refusal to pay the per-capita tax, or lodge dues or assessments, or non-compliance with the IRS, within the prescribed time.

Section 10. The State President and the Executive Board shall promote the growth of the State Lodge by lecturing about its aims, objects and accomplishments.

Section 11. He/She shall appoint one or more members as Fraternal Order of Police Liaisons Officers. This member or members to be accepted and approved by the Board of Trustees of the State Fraternal Order of Police Associates of Ohio, Inc. They shall be reimbursed as per services rendered. Their duties shall be to serve as an observer and representative of the State Fraternal Order of Police Associates and report to the President and the Fraternal Order of Police Associates Executive Board. They may request to be admitted to all Executive Board of Trustees meetings of the State Fraternal Order of Police of Ohio, Inc. They shall also serve and act as representatives of the State Fraternal Order of Police Associates Executive Board in any hearing or trial of a Fraternal Order of Police Associates member charged with misfeasance, nonfeasance, or malfeasance in office or conduct detrimental to the Fraternal Order of Police and their members.

Section 12. He/She shall appoint a committee to administer the scholarship fund by the rules and the regulations established and approved by the Executive Board of the Fraternal Order of Police Associates of Ohio, Inc.

Section 13. He/She shall be paid Five Hundred Dollars (\$500.00) annually.

Section 14. He/She shall attend all Executive Board of Trustees meetings of the Fraternal Order of Police, State Lodge of Ohio, Inc.

Article IV -Duties of the State Vice President

Section 1. The Vice President shall perform the duties of the President in the event of the latter's absence, or his/her inability to serve. The Vice President shall perform such other duties as the President or the Executive Board may assign to him/her.

Section 2. The Vice President shall receive Two Hundred Dollars (\$200.00) annually.

Section 3. The Vice President shall assist with the State newsletter and with fundraising efforts sponsored by the State Board.

Article V -Duties of the District Trustees

Section 1. He/She shall attend meetings of the FOPA State Board and the State Conference and report the condition of his/her district. He/She shall be excused only upon permission of the State President or State Board. His/her place shall be represented by his/her associate and report the condition of the district.

Section 2. He/She shall approve the bonds of the officers, if available, and examine the Treasurers' accounts of each subordinate lodge in his/her district. It is recommended that the Secretary and Treasurer be bonded, but shall be left to the discretion of each lodge.

Section 3. He/She shall call and hold caucuses at his/her discretion of the subordinate lodges in his/her district, consisting of the President and Secretary or other authorized representatives of each lodge.

Section 4. He/She or his/her associate must be available to make visits to each subordinate lodge in his/her district when necessary and with prior approval from the State President or Executive Board.

Section 5. He/She may recommend suspension of any member on his/her district engaged in an unlawful business or conduct unbecoming a member, subject to review by the State Executive Board at its next regular or special session.

Section 6. He/she shall contribute to the quarterly newsletter giving updates on his/her district.

(Continued) Article V -Duties of the District Trustees

Section 7. Members to the board of Trustees shall be elected from the following districts:

First District -To consist of the counties of Ashtabula, Trumbull, Lake, Medina, Summit, Portage, Geauga, Wayne, Stark, Mahoning, Columbiana, Jefferson, Carroll, Tuscarawas, Holmes, Coshocton, Harrison, Belmont, Guernsey, Monroe and Noble. (Formerly Districts 1 & 2).

Second District -To consist of the counties of Ottawa, Sandusky, Erie, Lorain, Seneca, Huron, Wyandot, Crawford, Richmond, Ashland, Marion, Morrow, Knox, Delaware, Union, Williams, Fulton, Lucas, Defiance, Henry, Wood, Paulding, Putnam, Hancock, Van Wert, Harding, Allen, Mercer, Auglaize, Shelby, Logan and Champaign. (Formerly Districts 3 & 6).

Third District - To consist of the counties of Licking, Muskingum, Pickaway, Fairfield, Perry, Morgan, Washington, Athens, Hocking, Ross, Vinton, Meigs, Jackson, Pike, Scioto, Lawrence, Gallia, Franklin including the City of Columbus. (Formerly Districts 4 & 11).

Fourth District -To consist of the county of Cuyahoga including the City of Cleveland. (Formerly Districts 7 & 8).

Fifth District – To consist of the counties of Adams, Brown, Clermont, Highland, Butler; Warren, Clinton, Fayette, Clark, Madison, Darke, Greene, Montgomery, Preble, Miami, and Hamilton including the City of Cincinnati. (Formerly Districts 5 & 9).

Each combined District shall be entitled to one Trustee and One Associate.

The delegates from each of said combined districts shall, in caucus, prior to the election of other officers at the annual meeting, elect their respective trustees.

Section 8. Each District Trustee shall select an Associate District Trustee in his/her District. To be eligible for the position of Associate District Trustee, said person must be a currently accredited Delegate. Duties of an Associate District Trustee shall include, but not be limited to:

A. To attend meetings of the executive board and State Conference in the absence of the Trustee,

B. To assume duties at the request of the Trustee as defined in Sections 1 (one) through 6 (six) of this article. He/She shall actively enlist Fraternal Order of Police lodges in his/her district, not having Fraternal Order of Police Associate lodges, to form an Associate Lodge, and help them to do so.

C. The associate shall receive the same compensation as the trustee while on official business, as requested by the trustee or the State President. The associate's expenses shall be given to the trustee and the trustee shall present it in his/her expense account. If the associate and the trustee both make the same visit, only one will, be compensated.

Section 9. He/She will assist, promote, and encourage fundraising efforts initiated by the State Lodge.

Section 10. He/She will be active on at least one State Lodge Committee as determined by the State President.

Article VI-Duties of the State Secretary-Treasurer (Secretary Duties)

Section 1. He/She shall keep the minutes of all meetings of the Executive Board and the State Conference. He/She shall send a report of these minutes to all Lodge Secretaries and State Board Officers within 30 days of each respective meeting.

Section 2. He/She shall keep a record of all transactions of each meeting of the State Lodge, attest all money orders, checks and cash and record same on the Treasurer and record same in a book of records.

Section 3. He/She shall record all changes in the Constitution and Bylaws in an Amendment Book, for use in revising the Constitution and By-Laws.

Section 4. At the expiration of his/her term of office he/she shall give a correct report of the business during his/her tenure of office, and shall deliver to his/her successor, all books and properties belonging to the State Lodge.

Section 5. He/She shall be required to furnish bond to the State Lodge, the amount to be set by the Executive Board and to be paid by the State Lodge.

Section 6. He/She shall be paid an equivalent Of One Dollar (\$1.00) per paid up member, annually. This shall be done as follows: He/She shall be paid one half of the estimated proposed budget by March 1st. The balance to be paid at the State Conference of the same year. This is to be determined by the actual count of the paid up membership.

Section 7. He/She shall keep in his/her possession to meet current expenses, not more than Two Hundred (\$200.00) dollars that shall be accounted for by receipts.

Section 8. He/She is to conform to the State Fraternal Order of Police Secretary duties as found in the State Fraternal Order of Police Constitution and By-Laws.

Section 9. He/She shall receive and account for all funds of the State Lodge of the Fraternal Order of Police Associates of Ohio Inc. Funds shall be deposited to the credit of the State lodge of the Fraternal Order of Police Associates of Ohio, Inc. A record of all receipts and bank deposits shall be forwarded to the State President; for his/her records.

Section 10. He/She shall be the official Secretary and shall keep the minutes of the meeting of the Scholarship Fund Committee of the State Fraternal Order of Police Associates of Ohio, Inc.

Section 11. He/She shall keep records of all transactions of each meeting of the scholarship committee. He or She shall complete all vouchers for required approval by the State President for immediate issue of appropriate checks for the scholarship fund of the State Fraternal Order of Police Associates of Ohio, Inc.

ARTICLE VII - Duties of the State Secretary-Treasurer (Treasurer Duties)

Section 1. He/She shall account for all funds of the State Lodge of the Fraternal Order of Police Associates of Ohio, Inc.

Section 2. He/She shall be paid four hundred and fifty dollars (\$450.00) annually. He/She shall expend funds only upon presentation of itemized vouchers approved by the President and Vice President of the State Lodge. Upon receipt of these vouchers, he/she shall immediately issue checks and mail same, which shall bear his/her signature.

Section 3. The Executive Board, or the Auditing committee, shall have the power to examine his/her records at any time.

Section 4. He/She shall deliver to his/her successor, all books and property of the lodge.

Section 5. He/She shall be required to furnish a bond, the amount to be set by the Executive Board and to be paid by the State Lodge.

Section 6. He/She shall receive and account for all funds of the State Scholarship account. The funds shall be deposited to the credit of the Scholarship account of the Fraternal Order of Police Associates of Ohio, Inc.

Section 7. He/She shall be the Official Treasurer of the scholarship account of the Fraternal Order of Police Associates of Ohio, Inc. He/She shall expend all funds only upon receipt of itemized vouchers, approved by the State President and Vice President of the State Lodge. Upon receipt of these vouchers, he/she shall immediately issue checks and mail same, which shall bear his/her signature.

ARTICLE VIII - Duties of the Immediate Past President

There shall be the office of the Immediate Past President that shall be held by the living person who most recently held the office of President, who has completed no less than one (1) full term, as President, and who has not been removed from office. If a President resigns from office after having completed (1) full term, with the exception of medical reasons, he/she shall not be eligible to serve as the Immediate Past President. A full term shall be defined as presiding over all meetings over the entire term with the exception of excused absences. The Immediate Past President shall advise and assist the President and the Board of Trustees in the performance of their duties, and shall undertake such assignments as may be delegated. The Immediate Past President shall serve as a member of the State Board with voice and vote. If the Immediate Past President is unable to serve or is elected to another office on the board, the next available Past President shall be asked to serve until there is none to serve. If none are available, the office will be left vacant until properly filled.

ARTICLE IX - Subordinate Lodge

Section 1. All Associate Members of the various subordinate lodges of the Fraternal Order of Police of Ohio, Inc. shall be organized into subordinate lodges of the Fraternal Order of Police Associates of Ohio, Inc.

Section 2. Any group of Associate Members of any subordinate lodge of the Fraternal Order of Police of Ohio, Inc., must apply for a Charter. Upon receipt of a Charter, said Associate Members shall forthwith elect Officers and draft a Constitution and By-Laws, not in conflict with the State Constitution and By-Laws of the Fraternal Order of Police of Ohio, Inc., and the Fraternal Order of Police Associates of Ohio Inc. Said Constitution and By-Laws shall be submitted for approval to the subordinate Lodge of the Fraternal Order of Police of Ohio, Inc. with which the chartered group is affiliated. After acceptance, it shall be submitted for approval by the Executive Board of the Fraternal Order of Police Associates of Ohio, Inc., and for final approval by the Executive Board of the Fraternal Order of Police of Ohio, Inc.

Section 3. The Officers of the subordinate lodge constitute its executive board and shall consist of a Past President, President, Vice-President, 2nd Vice-President, Secretary, Treasurer, Inner Guard, Outer Guard, and Three Trustees for each lodge with up to 150 members and an additional Trustee for additional fifty members or a greater part thereof and a Chaplain. Lodges may dispense with, or combine offices of practicable, but the State Secretary-Treasurer shall be notified of such action.

Section 4. The dates of the nominations, elections, and installations of officers of the subordinate lodges of the Fraternal Order of Police Associate of Ohio, Inc., shall correspond as closely as possible to the dates of the nominations, elections, and installations of the officers of the subordinate lodges of the Fraternal Order of Police of Ohio, Inc., as provided in the Constitution and By-Laws of the latter organization.

Section 5. The installation of officers shall be conducted by any President, Past President or a State Officer and the names of the duly elected and installed Officers shall be forwarded to the State Secretary of the Fraternal Order of Police Associates of Ohio, Inc. and State Secretary of Fraternal Order of Police of Ohio, Inc., within seven (7) days after installation by their Secretary or Secretary-Treasurer.

Section 6. Upon written complaint, by a member of the Fraternal Order of Police or the Fraternal Order of Police Associates or Auxiliary, embodying definite charges and a hearing, any member may be expelled, or suspended by the affirmative vote of a majority of the members present at a regular meeting.

Section 7. A subordinate Lodge shall pay an annual per-capita tax to the State Lodge of Twenty dollars (\$20.00), per member as received, payable on the first day of March and the first day of June of each year. The State Lodge shall allocate Three Dollars (\$3.00) per-capita from set amount collected for the State Scholarship Fund. All names and monies for members of record shall be paid in full by June 1st and received no later than June 15th by the State Secretary-Treasurer in order to qualify the subordinate Lodge for the proper total of Delegates at the Annual Convention. All per-capita tax for new and reinstated members for the same year shall be paid in full by October 1st. Subordinate Lodges annual dues of members of the Armed Forces shall be exempt from this annual per-capita tax.

(Continued) ARTICLE IX-Subordinate Lodges

Section 8. The Scholarship Fund account shall be administered by the scholarship committee, under the rules established by the executive board of the Fraternal Order of Police Associates of Ohio, Inc., and an audit report given of all activities and expenditures of said committee to the membership at the annual conference.

Section 9. The initiation fee of an individual member of a subordinate lodge shall be five dollars (\$5.00) minimum and his/her annual dues shall be no more than Seventy-Five Dollars (\$75.00). Any member who fails to pay his/her dues by June 1st shall be suspended.

Section 10. Each subordinate lodge shall hold a minimum of (10) stated meetings annually and shall keep the State Secretary-Treasurer informed of the place and date of each meeting. Special meeting shall be called by the President, upon written request of five (5) members, or upon order of the President, or a majority of the members of the Executive Board.

Section 11. A quorum shall consist of not less than seven (7) members in good standing and three (3) members of the executive board or committee.

Section 12. Each subordinate lodge, at the time its Charter is granted, shall receive from the State Lodge, a complete set of supplies, consisting of a Charter, Ritual, and Dues Cards.

Section 13. No Fraternal Order of Police Associates subordinate lodge in Ohio shall be authorized to join or affiliate with the National Fraternal Order of Police Associates Grand Lodge without the express permission of the Executive Board of the State Lodge.

Section 14. Upon the Official Appearance of a State Officer at a meeting of a subordinate lodge, he/she will at once be admitted and all regular business shall cease until his/her official business has been disposed of.

Section 15. Each lodge shall submit to the State Secretary-Treasurer, the name, address and business of each of its members in good standing and shall keep the lists up-to-date.

Section 16. Application for membership shall be filed in writing with the secretary of the Associate Lodge of the Fraternal Order of Police Associates of Ohio, Inc. It shall be presented to the subordinate lodge of the Fraternal Order of Police of Ohio, Inc., for approval or rejection. If approved by the Fraternal Order of Police Lodge, the subordinate lodge of the Fraternal Order of Police Associates of Ohio, Inc., shall then vote upon the application.

Section 17. An Application for the right to privacy act waiver shall be given to all applicants by the local subordinate lodge.

Section 18. A member may be suspended or expelled for nonpayment of dues or assessments, or for conduct unbecoming a member of this exalted fraternity, or for other sound cause. Application for re-instatement shall require an affirmative vote of three-quarters (3/4) of the members present of the respective lodge from which he/she was expelled.

(Continued) ARTICLE IX-Subordinate Lodges

Section 19. In case a member moves from the jurisdiction of one subordinate lodge into the jurisdiction of another, he/she may apply for a transfer of membership, which application requires a favorable vote of the majority present at the regular meeting of his/her present subordinate lodge. Remit applications shall be acted upon in the same procedure as new members, by the subordinate lodge, to whom the remit is referred.

Section 20. A member in good standing of one lodge may remit to join another by resigning from said lodge after the application has been approved by the new lodge of his/her choice. His/Her membership to be transferred to the new lodge by the State Secretary-Treasurer for a fee of three dollars (\$3.00) the new lodge to receive a few of ten dollars (\$10.00), the new lodge shall not be liable for the current per-capita tax. All rules governing membership to remain the same.

Section 21. The Order of Business for subordinate lodges is as follows:

- A. Call of meeting to Order
- B. Prayer
- C. Pledge of Allegiance
- D. Roll Call of Officers
- E. Balloting of New Members
- F. Obligation of New Members
- G. Minutes of Previous Meeting
- H. Communications
- I. Bills
- J. Committee Reports
- K. Unfinished Business
- L. New Business
- M. Prayer
- N. Adjournment

Section 22. "Roberts Rules of Order, Revised" shall govern the procedure of meetings in all cases not covered by this Constitution and By-Laws.

ARTICLE X -Suspension, Revocation of Charter, and Reinstatement of Subordinate Lodge.

Section 1. Any subordinate lodge may be suspended, or its Charter revoked for non-payment of per-capita tax and assessments, non-compliance with the IRS, or for any other cause deemed sufficient by the Executive Board of the State Lodge. Upon suspension of a subordinate lodge for any reason whatsoever, title to and possession of all books, records and assets of said lodge, whether real, personal or mixed, shall immediately vest in the State Lodge and the District Trustee or any State Officer designated by the State President shall immediately take possession of said books records and assets in the name of the State Lodge and deposit same with the State Secretary-Treasurer of the Fraternal Order of Police Associates of Ohio, Inc.

Section 2. Should a lodge, so suspended, be reinstated within one year from the date of suspension, then all such books, records and assets shall be returned to the Officers of said reinstated lodge, less expenses incurred by the State Lodge by reason of such suspension and reinstatement otherwise, title to the said books, records and assets shall remain, in said State Lodge to be used, as it shall see fit.

Section 3. Although the subordinate lodge is reinstated, certain members thereof may be denied reinstatement for sufficient cause if written demand is made within thirty (30) days from the date of suspension, the Executive Board shall grant a hearing to such members and reconsider its action.

Section 4. The State Secretary-Treasurer shall enter upon the Minutes of the Executive Board the names of members barred from reinstatement and strike them from the rolls of membership in the State Lodge books. It shall not be necessary for the subordinate lodge to take any action with reference to the suspension of such members.

Section 5. All officers and trustees of the Fraternal Order of Police Associates of Ohio Inc., at the expiration of their term of office, when removed or suspended or when their offices are declared vacant, shall deliver to the office of the Fraternal Order of Police Associates of Ohio Inc., within five (5) days, all books, papers, money and other property in their possession belonging to, generated or created for the Fraternal Order of Police Associates of Ohio Inc. All books, papers, money, and other property in their possession, generated or created are the property of the Fraternal Order of Police Associates of Ohio Inc. He or she shall not be relieved from their bonds or obligations until this law is complied with. The President and Secretary-Treasurer or any other financial officers shall be entitled to have an audit made of his or her financial books, papers, and records before turning them over to his or her successor. In the event an audit is not made in accordance with the foregoing, the President, Secretary-Treasurer, or any other financial officer succeeding to office shall be entitled to have an audit made of his or her predecessor's financial records. Delivery of the financial books and records to the executive board or the auditing coming shall constitute compliance with this section.

ARTICLE XI-ENACTING CLAUSE

Section 1. The foregoing Rules and Regulations shall constitute the Constitution and By-Laws of the Fraternal Order of Police Associates of Ohio, Inc.

Section 2. The foregoing Constitution and By-Laws, if approved, shall be in full force and effect and shall become effective immediately after the Executive Board of the Fraternal Order of Police of Ohio, Inc., approves the amendments adopted by the State Conference of the Fraternal Order of Police Associates of Ohio, Inc. in session July 29th thru July 31st, 1956. Amended and changed by the Delegates to the twenty-fourth (24th) State Conference. July19-20-21, 1964 at Dayton, Ohio.

Revisions: July 15th, 1975; July 15th, 1980; July 20th, 1982; July 16th, 1985; July 16th, 1991; July 11th, 1995; July 14th, 1998; July 13th, 1999; July 14th, 2003; July 19th, 2004; July 17th, 2006; May 1st, 2010; July 20th or 28th? 2013; July 26th, 2016; June 13th, 2017 and July 19th 2022, and July 15th 2025.

Fraternal Order of Police Associates of Ohio, Inc.

 07/28/2025

Theresa Drennen, State President Date

 07/28/2025
[Tammy White \(Jul 28, 2025 21:36:11 EDT\)](#)

Tammy White, State Vice President Date

 07/28/2025
[Elaine Domonkos \(Jul 28, 2025 12:35:28 EDT\)](#)

Elaine Domonkos, State Secretary-Treasurer Date

Approved by the Fraternal Order of Police of Ohio, Inc.

 07/28/2025
[Jay McDonald \(Jul 28, 2025 16:08:43 EDT\)](#)

Jay McDonald, State President Date

 07/28/2025
[Travis Parker \(Jul 28, 2025 12:33:53 EDT\)](#)

Travis Parker, State Secretary Date

 07/28/2025
[Bill Saringer \(Jul 30, 2025 21:56:21 EDT\)](#)

Bill Saringer, Chairman Constitution and Bylaws Date